

INTERNSHIP ACCEPTANCE LETTER

December 24th, 2020

From
Human Resources Department
Fairfield by Marriott Belitung
Jl. Patimura No. 1, Tanjung Pandan – Belitung
(0719) 922 5998

To
Muhammad Erlangga
Tiban Indotri Blok B no 10,
Tiban Batam

Sub: Your internship at Fairfield by Marriott Belitung in Kitchen Department

Dear *Erlangga*

We are pleased to inform you that your engagement as an intern in the Kitchen & Pastry department of Fairfield by Marriott Belitung has been approved. The terms of your internship with Fairfield by Marriott Belitung will be as follows:

1. You will work as an Intern under the guidance of Chef Jais – Sous Chef in Kitchen & Pastry department.
2. Internship period will be from January 11, 2021 to July 10, 2021.
3. You will be paid an internship fee, which the amount will be according to Hotel Monthly Service Charge.
4. No additional privileges will be provided except uniform and daily meals per working days.
5. Your performance will be evaluated from time to time and depending upon your performance.
6. During internship, you will abide by the Code of Conduct and Ethics as prescribed for all associates of Fairfield by Marriott Belitung.
7. Since this is a paid internship, the offer is contingent upon the completion of physical examination and rectal swab.

By accepting and sign this letter, you acknowledge that this information must remain confidential and agree to refrain from using it for your own purposes or disclosing it to anyone outside of Fairfield by Marriott Belitung. In addition, you agree that upon completion of your internship, you will promptly return any company-issued property and equipment along with information and documents belonging to the company. By accepting this letter, you acknowledge that you understand participation in this program is not an offer of employment, and successful completion of the program does not entitle you to an employment offer from Fairfield by Marriott Belitung.

This offer is sets forth as a complete offer and will replaces any prior inconsistent statements or discussions. This may be change only by both sides with a written agreement.

Please indicate your acceptance of the offer by signing below and returning it to lely.tampubolon@fairfieldinn.com

We look forward to having you begin your career at Fairfield by Marriott Belitung and wish you a successful internship. Welcome to our team!

Truly Yours



Lely Tampubolon

Human Resources Manager

I, Erlangga, accept the above offer and will begin the internship position on January 11, 2021

Name : Muhammad Erlangga

Date : 27 December 2020



Lampiran Fairfield Marriott Belitung

No	Periode	Jumlah	NIM	Nama mahasiswa
1	Januari - Juli 2021	5	2019030085	Adhitiya
2			2019030102	Devi Permatasari
3			2019030083	Dwi Farhan Ramadhani
4			2019030091	Muhammad Erlangga
5			2019030089	Yhoana Amalis